PERSONAL SKILLS AUDIT QUESTIONNAIRES

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Personal Audit Questionnaires	1	2	3	4	5
Management					
Good time management skill					√
Good stress management					√
Good workload management					√
Computer					
Able to use productivity suites (e.g.: Microsoft Office)					√
Able to use multimedia software (e.g.: Final Cut Pro, Adobe Photoshop, Adobe Illustrator, Adobe XD)					√
Able to use and good in understanding the programming (C, C++, C#, Bash, Python, Node)			√		
Able to use and good in understanding the programming (PHP, HTML, CSS, Laravel, MySQL)			√		
Communication					
Able to speak and write in Bahasa Melayu fluently					√
Able to speak and write in English fluently				√	
Able to make a good pitching and presentation				√	
Leadership					
Good in quick decision making					√
Good in employee management					√
Teamwork					
Able to work alongside others in order to achieve target					√
Able to communicate whenever needed					√
Problem Solving					
Able to find solution for complex problem					√
Able to innovate					√